

Scrutiny Standing Panel Agenda



Constitution and Members Services Scrutiny Standing Panel Thursday, 21st June, 2007

Place: Committee Room 2, Civic Offices, High Street, Epping

Time: 7.30 pm

**Democratic Services
Officer:** Zoe Folley, Research and Democratic Services
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Members:

Councillors R Church (Chairman), R Morgan (Vice-Chairman), Mrs P Brooks, J Demetriou, R D'Souza, J Markham, Mrs M McEwen, T Richardson, B Rolfe, D Stallan and Mrs J H Whitehouse

**A BRIEFING WILL BE HELD FOR THE CHAIRMAN AND VICE –
CHAIRMAN OF THE PANEL AT 6.45 PM PRIOR TO THE MEETING**

1. APOLOGIES FOR ABSENCE

2. NOTES OF THE LAST MEETING

Attached.

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

4. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before

an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. NOTES OF THE LAST MEETING - ATTACHED (Pages 3 - 6)

6. 2007/08 WORK PROGRAMME (Pages 7 - 8)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review the information.

7. REVIEW OF MAY 2007 ELECTIONS (Pages 9 - 16)

(Head of Research and Democratic Services). To consider the attached report.

8. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

9. FUTURE MEETINGS

The next programmed meeting of the Panel will be held on 30 July 2007 at 7.30 in Committee Room 1 and then on:

11 October OSC,
11 December OSC,
12 February, 2008 OSC
28 April